

## Class Schedule | Spring 2026

Class	Dates	Days	Times	Cost
Introductory Word*	3/2 – 4/10	Tues. – Fri.	9 – 11 AM	\$700
Introductory Excel*	4/13 – 5/22	Tues. – Fri.	9 – 11 AM	\$700
Word Certification	3/2 – 4/2	Tues. – Fri.	1:30 – 5:30 PM	\$1,300
Customer Service Skills	3/23 – 4/2	Tues. – Fri.	1:30 – 5:30 PM	\$525
Excel Certification	4/6 – 4/16	Tues. – Fri.	1:30 – 5:30 PM	\$1,300
Word Certification	4/27 – 5/7	Tues. – Fri.	1:30 – 5:30 PM	\$1,300
Customer Service Skills	5/11 – 5/21	Tues. – Fri.	1:30 – 5:30 PM	\$525
Excel Certification	5/26 – 6/4	Tues. – Fri.	1:30 – 5:30 PM	\$1,300

**Learn with us anywhere! All classes are available for virtual or in-person learning.**

\* Introductory classes are recommended as precursors to certification classes. Certification classes include testing and industry standard certifications.

**For referrals or enrollments, please contact**  
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*Please note that programs, schedules, and pricing are all subject to change.*